

Additionally, successful Fellows will have the opportunity to transition to a full-time position within the State Party as we move into the 2020 Coordinated Campaign and Presidential Cycles.

A resume and one-page cover letter indicating areas of interest are due by May 24st at 5pm to jobsearch@wa-democrats.org

Additional screening and interviews will occur May 26th -31st, with selected Fellows notified June 3rd – June 7th.

The program will begin on Monday June 10th and conclude on Friday August 9th. All applicants in this Fellowship round will be based in our Seattle Office, and travel may be involved with the Fellowship.

If you are a current student, and your spring semester does not end before June 10, just note that on your cover letter, plus your available start date.

More details below.

Responsibilities could include, depending upon department assignment:

For Communications and Research Fellows: duties include assisting in writing press releases, columns and letters to the editor; writing, taping and editing videos; creating podcasts, developing graphics, monitoring media (print, radio and television); and working with a team and the Party Chair on research projects. Some social media and digital project may be assigned depending upon skill set. Qualified Fellows will have excellent writing and research skills, editing and communication skills, basic knowledge of Microsoft software (Word, Excel, PowerPoint and Outlook) and organizational skills.

For Development Fellows: duties include working closely with the Development Team to grow our grassroots donor program, assisting with the planning of small and large events, analyzing data in our donor database, and taking on special projects as they arise. Qualified Fellows will have excellent interpersonal and research skills, basic knowledge of Microsoft software (Word, Excel, PowerPoint and Outlook) and NGP/VAN software.

For Data Fellows: duties include assisting in managing the statewide voter file; working with campaigns and candidates to understand and utilize available data tools; building reporting and data visualizations; and working with a team on special projects. Qualified Fellows will have an interest in learning how data affects campaigns, and learning data skills and tools such as Microsoft Access, SQL and Tableau. Applicants with good working knowledge of Excel encouraged to apply.

For Party Affairs Fellows: duties include working with the Party Affairs Director and assisting in the development and implementation of a state-wide events, Local Party Organization (LPO)

and volunteer training programs, maintenance to the LPO and volunteer database, assist in the party manuals and materials. Qualified Fellows will have excellent interpersonal and research skills, basic knowledge of Microsoft software (Word, Excel, PowerPoint and Outlook). Experience with organizing groups, developing rules and bylaws, and some knowledge of Roberts Rules of Order a plus!

Compensation

The 10-week Fellowship program (June 10th through August 9th) requires a 20 hr./week commitment (hours flexible). Total Fellowship Stipend is \$3000, payable monthly, with additional reimbursement for travel, cell phone allowance, ORCA Card, and pre-approved out of pocket expenses. Internship credit may also be available, depending on school requirements. Additional weekly hours may be available based on performance, at \$15/hour.

TO APPLY: A resume and one-page cover letter indicating areas of interest are due by May 24st at 5pm to jobsearch@wa-democrats.org

The Washington State Democratic Central Committee provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics. Applicants must be 18 or over to apply.

More about Karen Marchioro here:

<https://www.seattletimes.com/seattle-news/karen-marchioro-long-time-democratic-activist-dies-at-73/>

<https://www.seattlepi.com/local/article/Karen-Marchioro-1933-2007-Passionate-activist-1248254.php>

<https://www.historylink.org/File/9072>